



HRIS Manager

Job Summary: PetVet Care Centers, Inc. is one of the nation's leading operators of veterinary hospitals for companion animals. The company operates over 400 hospitals across multiple states and employs over 10,000 people including over 800 veterinarians. Since its inception, PetVet has been structured around a model that is focused on developing a partnership between the hospitals and the company and providing the highest quality medicine and service.

We are currently seeking an HRIS Manager at our headquarters in Westport, CT to help drive process improvement, efficiency and business results through information, automation and transformation of our people processes.

The HRIS Manager will support, develop and maintain Dayforce, our HR System of Record, as well as other applications used in support of our people and their development. This role will develop and implement interfaces with our key business partners and third party vendors, such as our benefits carriers, financial systems, intranet host and learning platforms.

Primary Responsibilities:

- Develop and maintain data integrity; create structure and data definitions where necessary; Refine and maintain organizational hierarchy
- Implement new and/or refine existing Dayforce modules; Full implementation testing and timely transition to production; Testing and roll out of all Dayforce versions
- Upload data (such as pay, deduction or other employee specific information)
Write and implement inbound and/or outbound interface scripts to ensure data passes quickly, efficiently and accurately; Partner with IT where necessary
- Write and publish reports and/or dashboard modules
Support the Payroll and Benefits team with data flow, onboarding hospital integrations and payroll processing support services
- Troubleshoot, training, and technical support across various HR systems

Qualifications:

- Strong HCM systems and ideally, strong computer programming skills
- Excited to build, develop, and implement; not afraid to operate in "gray space"
- Results focused underpinned by a roll up your sleeves attitude
- Strong team player focused on what is best for the collective team and organization
- Ceridian Dayforce experience is a plus
- SQL development experience and skills are a plus

Cultura Solutions is a retained leadership search partner headquartered in Minneapolis, MN. Thank you for considering this opportunity with our premier client, PetVet Care Centers. If you have any questions about PetVet, this particular opportunity, or Cultura Solutions, please reach out to Michael Tebon (Principal Delivery Manager) directly at 952-288-3854 or via email at mtebon@cultura-solutions.com.



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